



**CSW Pre-Construction Conference Minutes
University City Prosperity Project (BT-904)
Pedestrian Bridge over Tamiami Trail US 41
Contract No.: AR173 FM No.: 434688-1
Date: 12/11/17 Time: 10:00AM
Coordination Meeting with City of Sweetwater**

1. Description of Project

The project consists of urban design and infrastructure improvements along SW 109th Avenue between SW 6th Street and SW 10th Street, including a new 320-foot-long pedestrian bridge over SW 8th Street, complete streets, lighting system, walkways, plazas, and landscaping.

The scope within the SW 109th Ave:

- Sidewalk Reconstruction.
- Drainage Modifications.
- Landscaping and Irrigation.
- Lighting.
- Roadway milling and resurfacing including striping.

2. Important Dates

- A. Estimating Start **Late Jan-Early Feb 2018 (Phase 1b)**
- B. Estimating Completion **Jun-Jul 2018- MCM to provide a schedule.**

3. Inspections:

City of Sweetwater (Public works permit is attached)

Sidewalk

Sub base and base, densities

Drainage

Electrical/Lighting

Landscaping needs a separate meeting with FIU-Inspected by FIU

Striping

Florida International University

Irrigation

Landscape

Bolton Perez Assc.

All inspections

FDOT Maintenance

Sidewalk/ADA

A. Contacts:

COMPANY	NAME	TITLE	PHONE
Florida International University	Alberto Delgado	Agency Contact / Project Manager	305-348-4036
Bolton Perez & Associates	Jose Morales	CEI – Sr. Project Engineer	786-539-9629
Bolton Perez & Associates	Rafael Urdaneta	CEI – Project Administrator	954-479-8748
Bolton Perez & Associates	Carlos Chapman	CEI – Sr. Rd Inspector	786-985-6450
City of Sweetwater	David Jimenez	Project Inspector	305-553-5457
Angel Goitia	FIU	Building Department	305-348-4666

MCM	Rodrigo Isaza	Sr. Project Manager	305-970-6989
MCM	Ernesto Hernandez	Superintendent	305-345-8360
MCM	Alan Ruiz	Forman Project Engineer	305-338-9726
MCM	Pedro Gomez	QC Manager	786-380-3442

EMERGENCY CONTACTS (DAY AND NIGHT)

NAME	COMPANY	PHONE
Camy Bertrand	Safety Manager	305-968-3322
Eddie Martinez	Safety Director	786-236-2065
Rodrigo Isaza	Senior Project Manager	305-970-6989
Alan Ruiz	Project Engineer	305-338-9726
Ernie Hernandez	Superintendent	305-345-8360

4. **Issues to discuss**

- A. ***Business Impact/Access. The City will lead the PIO coordination with Business and MCM will assist.***
- B. ***Bridge Tower access. To be address by the City after FHWA acceptance.***

5. **City Permit**

- A. All Permits must be posted.

6. **Utilities**

- A. Utility company comments
 - 1) Locates by the Contractor.

7. **Maintenance of Traffic (plans review and discussion)**

- A. Lane Closure Restrictions. ***Lane closures requests to be approved via FDOT LCIS with the City involvement. MCM will submit their request to BPA PA and BPA will look for the City concurrence.***
- B. Discussion of MOT Phasing
- C. Non Certified MOT items (102-104 Signalization and Maintenance & 102-107 Temporary Detection and Maintenance). Contractor is responsible for these items from the **first day of contract time** per the specification. Local maintaining agencies should be made aware of this requirement per your contract.
- D. MOT worksite contacts in accordance with Specification Sections 102 & 105 "Personnel Qualifications"- "Worksite Traffic Supervisor". <http://www.dot.state.fl.us/rddesign/mot/MOT.shtm>
 - 1) Name of certified worksite supervisor: Edwin Vega
 - 2) Training Identification Number (TIN): 15254
 - 3) 24 hour contact information: 305-849-7665
- E. Law Enforcement. **-Schedule a field meeting with Police on 1/16/18 (BIC-Robert Herrada)**

8. **Materials**

- A. Materials certification package was discussed during a meeting with District Lab on 28 Nov 2016.
- B. Review Job Guide Schedule (JGS) requirements.

- 1) Contractor is required to provide a Job Guide Schedule for all lump sum projects.
- 2) ***Materials must comply with the "Buy America Act", 49 U.S. code Section 5323.***

1. **Erosion Control and SW Pollution Prevention Plans**

- A. Contractor Certification Forms (DOT Forms [650-040-05](#) and [650-040-07](#))
- B. All permits must be posted
- C. South Florida Water Management District Permit – #14313
- D. Contractor is required to inspect and maintain controls weekly and within 24 hours after a rainstorm in excess of 0.50 inches. The contractor shall report all inspection findings and corrective actions taken as a result of the inspection. Inspection reports ([650-040-03](#)) shall be signed by the contractor and submitted weekly to the engineer at the progress meetings along with the name and certificate number of the person signing this form.
- E. Department of Environmental Protection (DEP) - disposal of debris: Off-site contractor is liable even with a letter of approval from the property owner. Contractor can request DEP to review the site and the Contractor needs to get a permit from the property owner to allow the area(s) to be filled.
- F. Review of Specification Section 110 "Disposal of Materials"- General" (Contractor required to follow Local, State and Federal Regulations).
- G. Review permit requirements concerning dewatering. If water testing is required or needed, ensure the tests are taken far enough in advance to have the results before dewatering.

2. **Landscaping**

- A. ***Follow FIU Landscaping Standards. (FIU Building Standards Appendix D)***

3. **Meeting was adjourned** at 11:10 AM



SIGN-IN SHEET

Design-Build FIU UCPP along SW 108th Ave & SR 90/ SW 8th Street
 4344688-1-58-01
 ARI73
 TGR-002 A

Project:
 Fin No.:
 FDOT LAP Agreement #:
 Federal Aid Project #:

CSW COORDINATION MEETING
 December 11, 2017 @ 10:00 A.M.

Consultant / Representative	Company Name	Company Address	Phone Number	E-Mail Address	Initials
Alberto Delgado	FIU	ON FILE	305-348-4036	adelgado@fiu.edu	<i>[Handwritten Signature]</i>
Rodrigo Isaza	MCM	ON FILE	305-970-0989	risc@mcinc.com	
Alfredo Reyna	FDOT	ON FILE	305-426-5288	Alfredo.Reyna@dot.state.fl.us	
Eric Gomez <i>ROBERT HERRERA</i>	City of Sweetwater	ON FILE <i>h</i>	305-553-5457 <i>3153-0594</i>	egomez@cityofsweetwater.fl.gov <i>rherrera@...</i>	<i>[Handwritten Signature]</i>
Jose Morales	BPA	ON FILE	786-519-0629	jmorale@bpmiami.com	<i>[Handwritten Signature]</i>
Rafael Urdaneta	BPA	ON FILE	954-474-8748	urdaneta@bpmiami.com	<i>[Handwritten Signature]</i>
Patrick Mcagher	FIU	ON FILE	305-348-4011	pmcagher@fiu.edu	
Emie Hernandez	MCM	ON FILE	305-345-8360	emeh@mcinc.com	<i>[Handwritten Signature]</i>
Alan Ruiz	MCM	ON FILE	305-338-9726	aruiz@mcinc.com	<i>AR</i>
Maria Christina Acosta	BPA	ON FILE	954-243-7335	macosta@bpmiami.com	

Eduin Vega *MCM* *on File* *305-819-7605* *Edwin@mcinc.com* Page 1 of 1